



International Council for Archaeozoology

Executive Committee Meeting

**Sunday September 2, 2018 – 5:00 PM
Ankara**

Participants: Luis Borrero (Past Conference Organizer), Idoia Grau Sologestoa (invited Newsletter Assistant Editor), Hitomi Hongo (Elected IC Member), Christian Küchelmann (Elected IC Member), Christine Lefèvre (Secretary), Richard Meadow (Elected IC Member), Mariana Mondini (Elected IC Member), Terry O'Connor (President), Evangelia Piskin (Current Conference Organizer).

Participants by Zoom Meeting: Pam Crabtree (Outgoing Treasurer), Sarah Whitcher Kansa (Vice-President and Web Administrator).

Apologies from: Eva Fairnell (invited Newsletter Editor), Suzanne Pillar Birch (Incoming Treasurer).

Meeting called to order at 5:00 PM

1 – Latest news about the 2018 Conference

Final details: some 435 abstracts were received and there are some 300 registrations from 48 countries. Final counts will be provided after the conference.

ICAZ desk: will be open during the coffee breaks, with a rotating permanence.

Judges for Poster Prizes: Sebastian Payne, sponsor of the 1st prize, is not attending the conference. H. Hongo, C. Küchelman, R. Meadow, and M. Mondini¹ volunteer to evaluate the posters entering the competition. The winners will be announced at the General Meeting.

Results of Stine Rossel Prize: T. O'Connor received three applications. The winner, Mauro Rizzetto, will be announced at the General Meeting.

2 – Treasurer report (Pam Crabtree / Suzanne PilaarBirch)

Transition of Treasurer's position:

P. Crabtree hired a student in 2017 to scan old bank statements and other ICAZ documents to transfer to S. Pilaar Birch.

She has initiated the process to close the ICAZ NatWest Bank accounts: all ICAZ money is now in the Santander Bank account in the USA.

ICAZ money is currently in checking accounts. If interest rates rise, we might consider placing a portion of the balance in an interest-bearing account.

As a non-profit organization, ICAZ does not pay taxes but is required to fill a tax form every year. P. Crabtree filed the tax forms for fiscal 2017 (October 1, 2016 to September 30, 2017) in late July. She will file the taxes for fiscal 2018.

Membership currently stands at 498 people, including lifetime members.

Exchange of treasurer's material between P. Crabtree and S. Pilaar Birch and signature of signatory card for the bank account on October 4th 2018.

Current bank balance: US\$76,921.41.

Expenses :

Cost of Newsletters (2017-2 and 2018-1): US\$ 3750.

Starting with issue 2018-2, cost of Newsletters will be US\$5,000 per year (US\$2,000 per issue for the Editor, US\$500 per issue for the Assistant Editor).

Website maintenance: US\$ 1894.82

Support for PZAF: £ 500.

¹ M. Mondini was sick on the day of the posters evaluation. She was replaced by C. Lefèvre.

3 – Newsletter information (Eva Fairnell / Idoia Grau Sologestoa)

Year	Volume	Issue	Page extent	WG Reports	Publications featured	Publications added to Zotero
2014	15	1	24	5	189	
2014	15	2	22	11		
2015	16	1	20	3	3	93
2015 - 2016	16 / 17	2 / 1	39	7	5	292
2016 - 2017	17 / 18	2 / 1	40	11	10	95
2017	18	2	38	8	5	129
2018	19	1	21	6	4	62

The EC agrees with more flexibility towards the content of the *Newsletter*.

Starting with issue 2018-2, pagination of the second issue will continue the pagination from the first.

A suggestion of adding the issue number at the bottom of each page is approved.

The *Newsletter* exists for over 20 years. The proposition to publish an index of past volumes is approved.

To the question of considering giving the *Newsletter* a name, the EC answer is no. However, R. Meadow would appreciate to see both terms “Archaeozoology” and “Zooarchaeology” in the Newsletter. “Archaeozoology” appears above the issue number, in “International Council for Archaeozoology”: would it be possible to have also somewhere “Zooarchaeology”?

To help with proofreading, a list of volunteers will be compiled by C. Lefèvre. Volunteers will be contacted as production of an issue begins.

E. Fairnell has created a stylesheet for spelling and punctuation that can be disseminated to all proofreaders; she aims to create a similar stylesheet for InDesign formatting styles, which should facilitate sharing the layout process should the need arise.

The list of people asking for hardcopies will be revised and limited to very specific cases.

4 – Web page report (Sarah Witcher Kansa)

The new EC, IC, and CoH pages will be updated at the conclusion of the Ankara meeting, when the 2018-2022 term begins and when CoH members have been elected.

The ICAZ member publications database is functioning properly, after having a few coding issues over the past few months.

The membership database has been updated with some workflow changes so that people will receive an automated message when their membership is expiring.

The public-facing membership database (to which members must add themselves) now has 375 entries.

Future work includes:

- finalizing the "ICAZ Remembers" page and the "Committee of Honor" page;
- brainstorming what an "Our Community" page would include and how it would be managed and updated;
- adding a directory of zooarchaeological related institutions with their weblinks;
- adding the long list of older ICAZ publications to the publications database.

5 – Nominations and elections of at-large EC members

The four current at-large EC members, C. Küchelmann, H. Hongo, R. Meadow, and M. Mondini are standing for re-election. At the IC meeting, it will be asked if there are other IC candidates.