

**MINUTES OF THE  
INTERNATIONAL COUNCIL FOR ARCHAEOZOOLOGY  
INTERNATIONAL COMMITTEE MEETING**

**Saturday, August 24, 2002**

**Durham, England**

Agenda

1. Review of Bids for ICAZ 2006
2. Report from the President, Secretary, Treasurer
3. Report from Durham Conference Organizers
4. Plans for the General Meeting
5. Task Force on Working Group Report and Discussion

**Present:** Melinda Zeder (President), Richard Meadow (Treasurer), Sebastian Payne (Vice-President), Luis Borrero, Nanna Noe-Nygaard, Elizabeth Reitz, Juliet Clutton-Brock, Eitan Tchernov, Oscar Polaco, Anneke Clason, Wim Van Neer, Ina Plug, László Bartosiewicz, Jonathan Driver, Cornelia Becker, Louis Chaix, Donald Grayson, Rebecca Wigen, Peter Rowley-Conwy and Arturo Morales (Secretary). Fiona Marshall and Joaquín Arroyo were invited to present the bids for ICAZ 2006.

**Meeting started at 20:35**

**1. Review of Bids for ICAZ 2006**

Fiona Marshall presented the guidelines for St. Louis bid to host ICAZ 2006 and Joaquín Arroyo did likewise for Mexico city.

The merits of each proposal was discussed. The IC felt that both bids were well conceived and attractive. There was strong sentiment, however, that ICAZ needed to recognize the important contributions of archaeozoologists working in Latin America. All previous ICAZ meeting have been held in either Europe or the US/Canada and many felt that it was important to hold an ICAZ International Conference outside this traditional area. It was also felt that ICAZ members would benefit directly by learning more about the high calibre work being conducted by Latin American colleagues.

Melinda Zeder asked if the attendants were now ready for a vote. Upon a positive reply a secret ballot was taken and Mexico City was overwhelmingly chosen as the site of the 2006 conference. The IC notified Fiona Marshall and Joaquín Arroyo of the results and thanked them for their efforts and generosity. Joaquín Arroyo and Fiona Marshall said that there will be feedback between both of their institutions in the future, Fiona Marshall expressing her willingness to help in the arrangements for the next meeting.

**2. Report from the President, Secretary and Treasurer**

Melinda Zeder and Arturo Morales presented an overview on how the membership stood as of July 24:

- **Total Membership:** 481 (206 [44%] male, 253 [54%] female).

- **Membership by Age** (of those that submitted this item in their membership forms) stands as follows:

AGE CLASS	TOTAL	MALE	FEMALE
20s	80 (23%)	57 (30%)	23 (14%)
30s	103 (29%)	62 (33%)	41 (25%)
40s	90 (25%)	43 (23%)	47 (28%)
50s	54 (15%)	18 (10%)	36 (22%)
60s	17 (5%)	6 (3%)	11 (7%)
70s	9 (3%)	1 (0,5%)	8 (5%)
80s	1 (0,3%)	1 (0,5%)	0 (0,0%)
90s	1 (0,3%)	0 (0,0%)	1 (0,6%)
Total	355 (100%)	188 (100%)	167 (100%)

52% of the membership is under 40 (63% of female and 39% of male).

- **Membership by Region:** There is here a balance between Europeans (201 members; 42% of the membership) and members from North America (218 members; 45%). Asia and the Pacific (43 members; 9%) follow, then Central & South America (17 members; 4%) and finally Africa (2 members; 0,4%).
- **Membership by Region of Study:** Here clearly Europe leads with 199 members (46% of membership) followed by North America (119 members representing 28% of membership). Asia (including the Near/Middle East) and the Pacific concentrate 74 members (17%) whereas Central & South America feature 25 (6%) and Africa 12 (3%).
- **Membership by Work Setting:** A large majority of members work at universities (267; 62%) with museums (48; 11%) and free lancers (42; 10%) coming in almost the same second position. Research institutes (32; 7%), government agencies (27; 6%) and private firms (13; 3%) follow in that order.

Finally, Finally, Richard Meadow provided an overview of finances that, as of August 24 2002 stand as follows (this accounting does not include funds collected at ICAZ 2002):

### ICAZ Treasurer's Report 1/1/2000–8/22/2002

US Dollar Account	
Total membership dues through 7/12/02	15,885.19
Total banking fees	(336.02)
Newsletter costs	(1262.64)
Website development for ICAZ 2002 (1)	(1500.00)
<u>Subvention for ICAZ 2002 (1)</u>	<u>(4500.00)</u>
Bank Balance 7/12/02	\$ 8286.53
Total membership dues not cleared*	1497.78
<u>Newsletter costs – Spring 2002</u>	<u>(660.96)</u>
Total (*excluding pending bank charges)	<b>\$ 9123.35 = c. \$9100</b>
Euro Account	

Total membership dues credited through 7/12/02		186.25
<u>Total banking fees</u>		<u>(27.37)</u>
Bank Balance 7/12/02		€ 158.88
<b>Total membership dues not cleared*</b>	<b>152.99</b>	
Total (*excluding pending bank charges)		<b>€ 311.87 = ca. \$300</b>
UK Pounds Sterling Account		
<b>Total membership dues credited through 8/8/02</b>	<b>1222.47</b>	
Bank Balance 8/8/02		£ 1222.47
<b>Total membership dues not cleared 109.69</b>		
Total		<b>£ 1332.36 = ca. \$2000</b>
<b>Approximate US\$ Total</b>		<b>ca. \$11,400</b>

Notes:

1. Payments of \$1500 and \$4500 were made to the University of Durham for expenses relating to the 2002 International Conference of ICAZ. These payments were authorized by unanimous votes of the Executive Committee meeting in Durham in January 2001 and January 2002.

**ICAZ Estimated Expenses and Resources 2002-2005**

**Estimated expenses 2002-2005**

Expenses at ICAZ 2002	(\$1000)
Newsletter costs – 7 @ \$700	(4900)
Newsletter postage – 7 @ \$600	(4200)
Website management 3 years @ \$2000	(6000)
Costs for Office of the Secretary 3 years @ \$1000	(3000)
<b>Costs for Office of the Treasurer 3 years @ \$250</b>	<b>(750)</b>
Total estimated expenses	(\$19,850)
Current balance	\$11,400
Reimbursement from ICAZ Organizing Committee	2,000
<b>Memberships / renewals thru 2005: 400 @ \$25 average</b>	<b>10,000</b>
Total estimated resources (conservative)	\$23,400

It will necessary to review the state of finances closer to 2005 in order to determine if a rise in membership fees is necessary.

### **3. Report from Durham Conference Organizers**

Although tentative, for at this stage registration has not stopped yet, Peter Rowley-Conwy said there has been a massive response in the days previous to the meeting in terms of inscriptions, stressed that the merit of this success remains, to a large extent, with the work done by Keith Dobney and Umberto Albarella and laconically summarized the situation with a: “so far so good” that the attendants acknowledged.

Arturo Morales asked whether the call to members for providing funds for other colleagues was successful to which Peter Rowley-Conwy answered that he believed that some 30 ICAZ members replied to this request.

### **4. Plans for the General Meeting**

The General Meeting has now been re-scheduled to the Student’s Union auditorium from 20:30-22:00 on Sunday, August 25. Due to the late time, Melinda suggested that ICAZ could cover the costs of a wine reception at 20:00 in that auditorium. All agreed.

Melinda Zeder summarized the procedures for counting the ballots and informed the IC about the two groups that have been designated for such task. Individuals who will be asked to join these two ballot counting committee were decided upon.

### **5. Task Force on Working Group Report and Discussion**

Donald Grayson explained the proposals of the Task Force that wanted to develop policies:

- a) On the requirements and procedures for granting a group status as an ICAZ Working Group.
- b) On formal procedures for Working Group liaisons to ICAZ.
- c) Identify the benefits that Working Groups provide to ICAZ.
- d) Detail the responsibilities of Working Groups to ICAZ
- e) Address the questions of ICAZ Working Group membership requirements
- f) Determine the distinction between Working Group and Affiliated Societies and develop policies for ICAZ affiliation with the latter.
- g) Devise any constitutional amendments needed to accommodate new policies on Working Groups.

Issues of particular concern to the IC were membership requirements and liaison responsibilities. Rather than setting high ICAZ membership requirements for Working Group members, the consensus of the IC was that a relatively low requirement of 10 ICAZ members was a reasonable standard for ICAZ recognition of a Working Group. There was also consensus support for keeping the designation of a liaison between a Working Group and ICAZ up to the discretion of the Working Group, with the one provision that the liaison be a member of ICAZ.

The suggestion that this report should, in any case, be presented to the new IC for discussion essentially concluded this discussion.

**With no further matters to deal with the session adjourned at 21:35.**